



Snohomish County FIRE DISTRICT 7

Earning Trust Through Action

PRE-INSPECTION NOTICE

You are receiving this notice because we intend to conduct your fire and life safety inspection between now and the end of the year.

Dear owner or manager:

The time is near for your Fire & Life Safety Inspection. Fire inspections are conducted in order to help protect your business, staff, and guests from incidence of fire and other emergencies by identifying hazards and ignition sources. Please use this checklist to help prepare you for some of the things that we will be looking for during your annual fire inspection. Where possible, please correct these items before your upcoming inspection so that firefighters' interruptions to your business are limited.

Preparing For Your Inspection

Most violations identified by Fire & Life Safety inspections are easily repaired or corrected before your inspection date. The following list identifies some frequently-found violations. Remember, this is NOT a comprehensive list. Violations may exist which are unique to your business or building.

EXITS

- Aisle ways are clear
- Stairways & fire escapes are not used for storage & are easily navigated
- Illuminated exit signs are operable with battery backup
- Exit doors are kept clear with proper door hardware
- Emergency floodlighting is operable with battery backup

FIRE PROTECTION

- Fire alarm system (if present) is functional and has had its annual confidence test within the past 12 months
- Fire sprinkler system (if present) is functional and has had its annual confidence test within the past 12 months
- Fire hydrants visible and kept clear from obstructions by at least 3 feet on all sides

ELECTRICAL EQUIPMENT

- Extension cords & temporary wiring not used as a source of permanent power
- Extension cords serve only portable appliances
- Electrical panels and junctions are closed
- Electrical panels have a 36" clearance
- Power strips are plugged directly into the wall outlet, not into an extension cord or another power strip

FIRE EXTINGUISHERS

- Adequate number of fire extinguishers are provided
- Extinguishers are the proper model for business or building type (minimum size: 2-A:10-B:C)
- Extinguishers are charged and in proper working condition
- Extinguishers are mounted with manufacturer hardware, visible, and accessible (minimum 4" above floor, maximum 60" above floor)
- Extinguishers have service tag dated within past 12 months

MISCELLANEOUS

- Address and suite # are visible on a contrasting background; see recommended size chart*
- Merchandise/ stock not stored within 24" of ceiling or 18" of fire sprinklers
- No unsafe accumulation of rubbish and debris
- No holes in ceilings or walls which would allow fire extension into other areas of the building

Most Frequent Violation

The most frequently-occurring violation is the use of extension cords as a source of permanent power. The Fire Code prohibits this practice in commercial occupancies.

*Recommended Address Size Chart

Distance from Street or Road	Minimum Size
0 - 50 feet	6" H x 3/4" Stroke Width
51 - 150 feet	8" H x 1" Stroke Width
151 - 200 feet	10" H x 1 1/4" Stroke Width
201' & farther	12" H x 1 1/2" Stroke Width

If the Fire Inspector Finds A Violation...

After the inspection, the fire inspector will provide you with a report of findings. Violations must be corrected immediately. With the exception of serious life safety violations, firefighters will return in about 2 weeks to ensure that the violations have been corrected.

USEFUL CONTACTS:

- Fire Inspector: 360-805-0338, ext. 5
riskreduction@snofire7.org
- Fire Marshal: 360-805-0338, ext. 6
mfitzgerald@snofire7.org
- City of Mill Creek Building Department: 425-551-7254
- Labor and Industries Electrical Inspector: 425-290-1307
- Snohomish Health District: 425-339-5200
- Puget Sound Clean Air Agency: 206-343-8800
- Fire Inspection Request Line: 360-805-0338 ext. 2

NOTICE

Due to the nature of emergency work, Fire District 7 is unable to provide an exact date and time for your annual inspection. However, if you would like to request a specific time, you may leave a message on the Inspection Request Line at: 360-805-0338, ext. 2.